805C-42H-8104
Interpret Unit Status Reporting (USR) Data
Status: Approved

Conditions: You are assigned to the Brigade S-1. The commander tasks you to review the monthly Unit Status Reports (USR) submitted by all subordinate units and prepare an assessment of the personnel and medical readiness of the brigade. You have access to AR 220-1 (Army Unit Status Reporting and Force Registration-Consolidated Policies), DA PAM 220-1 (Defense Readiness Reporting System-Army Procedures), AR 600-8-6 (Personnel Accounting and Strength Reporting), personnel authorization documents, unit personnel status information, strength data, Medical Protection System (MEDPROS) reports, and human resources (HR) enabling systems. This task should not be trained in MOPP 4.

Standards: Receive personnel USR data from 100% of subordinate units. Analyze the USR data and assess the current and projected personnel and medical readiness for each unit. Prepare your assessment and provide the commander with a comprehensive brief / report on the personnel readiness of the brigade.

Special Conditions: None

Safety Risk: Low

MOPP 4: Never

Task Statements

Cue: The commander tasks the Brigade S-1 to review the monthly USR and assess the current and projected personnel and medical readiness of the brigade.

DANGER

None

WARNING

None

CAUTION

None

Remarks: None

Notes: None

Performance Steps

1. Analyze Personnel and Medical Readiness Deployability status of subordinate units.

    a. Assess the number of Soldiers with Deployment-Limiting (DL) codes.

    b. Review Physical Category Codes for assigned personnel.

    c. Assess the Medical Readiness Class (MRC) of assigned personnel.

    d. Assess the number of Soldiers who are Administratively Non-Deployable.

       (1) Identify the reason(s) Soldiers do not meet baseline Individual Readiness Standards.

       (2) Identify the reason(s) Soldiers do not meet combatant commander's (COCOM) mission-specific individual readiness standards when tailored for accomplishment of an assigned mission.

       (3) Review the circumstances why Soldiers are not under the direct operational control of reporting unit (present or able to be present within 72 hours).

       (4) Review subordinate commanders' justification for reporting Soldiers Administratively Non-Deployable.

2. Review USR Personnel Data for Subordinate Units.

    a. Verify HQDA adjustments to Readiness Reporting Policy were applied to USR.

       (1) Ensure units report the "deployable" status of all personnel in USR as it relates to unit personnel readiness status (P-Level).

       Note: Commanders will no longer report the "available" status of personnel in the USR per Secretary of the Army Directive 2016-07 (Redesign of Personnel Readiness and Medical Deployability) (1 March 2016).

       (2) Verify commander's override to a Soldier's administrative and medical deployability is submitted in the authoritative database that updates medical and administrative readiness status.

       Note: Note: e.g., Medical Protection System (MEDPROS); electronic Military Personnel Office (eMILPO); Regional Level Application System (RLAS); Standard Installation / Division Personnel Reporting System (SIDPERS).

    b. Analyze units' critical Personnel Metrics and Data Points.

       (1) Review required strength.

       (2) Review assigned strength percentage.

       (3) Review deployable strength percentage.

       (4) Review assigned MOS skills match percentage.

       (5) Review deployable senior-grade composite level.

       (6) Review critical personnel and low-density MOS shortages.

       (7) Review the total number of non-deployable personnel.

    c. Confirm Personnel Level (P-Level) is based on lowest personnel status percentage calculation.

    d. Assess commander's USR comments.

    e. Verify USR report is entered into NetUSR to update the Defense Readiness Reporting System-Army (DRSS-A).

3. Prepare USR Personnel and Medical Readiness USR Assessment Brief / Report for the commander.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier GO if all performance measures are passed (P). Score the Soldier NO GO if any performance measure is failed (F). If the Soldier fails any performance measure, show what was done wrong and how to perform it correctly.

Evaluation Preparation: This task can be evaluated by use of the performance measures as listed. This method of evaluation is appropriate if the Soldier performs the task on the job. Allow the Soldier to practice until the Soldier feels qualified and prepared for the evaluation. Then have the Soldier perform the task, using the materials listed in the CONDITIONS statement above. Score the Soldier "PASS" or "FAIL" as determined by the performance.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Analyzed Personnel and Medical Readiness Deployability status of subordinate units.			
a. Assessed the number of Soldiers with Deployment-Limiting (DL) codes.			
b. Reviewed Physical Category Codes for assigned personnel.			
c. Assessed the Medical Readiness Class (MRC) of assigned personnel.			
d. Assess the number of Soldiers who were Administratively Non-Deployable.			
2. Reviewed USR Personnel Data for Subordinate Units.			
a. Verified HQDA adjustments to Readiness Reporting Policy were applied to USR.			
b. Analyzed units' critical Personnel Metrics and Data Points.			
c. Confirmed Personnel Level (P-Level) was based on lowest personnel status percentage calculation.			
d. Assessed commander's comments.			
e. Verified USR report was entered into NetUSR to update the Defense Readiness Reporting System-Army (DRSS-A).			
3. Prepared USR Personnel and Medical Readiness USR Assessment Brief / Report for the commander.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 220-1	Army Unit Status Reporting and Force Registration - Consolidated Policies	Yes	Yes
	AR 600-8-6	Personnel Accounting and Strength Reporting	Yes	No
	PAM 220-1	Defense Readiness Reporting System-Army Procedures	Yes	Yes

TADSS : None

Equipment Items (LIN): None

Materiel Items (NSN) :

Step ID	NSN	LIN	Title	Qty
	7021-01-C14-3190	70210N	Computer, Micro Lap-Top Portable AC: M4500 Dell	1
	4931-00-108-1741		Calculator, Electronic	1
	7025-01-328-5540		Printer, Automatic Data Processing, Laser Printer	1
	7010-01-480-4355	Z39781	Army Human Resources Workstation	1

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to the current Environmental Considerations manual and the current GTA Environmental-related Risk Assessment card.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks :

Task Number	Title	Proponent	Status
805C-42H-8101	Direct Personnel Readiness Management (PRM)	805C - Adjutant General (Individual)	Approved

Supported Individual Tasks : None

Supported Collective Tasks : None